

I. Call to Order and Roll Call

President Michele Jakubs called to order a meeting of the Avon Lake Public Library Board of Trustees on Wednesday, August 27, 2025 at 6:30 p.m. Trustees in attendance were Steve Parsons, Rebecca Schaltenbrand, Amy Margiotti, Deborah Yue, Marilyn Valentino and Christina Mars. Also present were Director William Rutger, Fiscal Officer Lorie Scheer, and Public Services Manager Sybil Wendling.

II. Adjustments to the agenda - There were no adjustments to the agenda.

III. Public comments - There were no public comments.

IV. Executive Session to discuss the employment of a public employee -

Rebecca Schaltenbrand moved and Amy Margiotti seconded **Resolution No. 3041-25** to convene in Executive Session at 6:35 p.m. to consider the appointment, employment, and compensation of a public employee.

Roll Call Vote: All Ayes Motion Carried

Michele Jakubs	AYE
Christina Mars	AYE
Amy Margiotti	AYE
Steve Parsons	AYE
Rebecca Schaltenbrand	AYE
Marilyn Valentino	AYE
Deborah Yue	AYE

The Executive Session ended at 7:38 p.m.

V. Appointment of Interim Director

Amy Margiotti moved and Steve Parsons seconded **Resolution No. 3042-25**, to appoint Sybil Wendling as Interim Director, effective September 14, 2025, with all the powers, duties, and responsibilities of the Director and to authorize a pay adjustment in accordance with the Temporary Transfers policy.

Roll Call Vote: All Ayes Motion Carried

Michele Jakubs	AYE
Christina Mars	AYE
Amy Margiotti	AYE
Steve Parsons	AYE
Rebecca Schaltenbrand	AYE
Marilyn Valentino	AYE
Deborah Yue	AYE

VI. Authorization to enter into a contract for professional services in connection with the search for a Director

Christina Mars moved and Rebecca Schaltenbrand seconded **Resolution No. 3043-25**, to authorize Director Rutger to enter into a contract with Bradbury Miller Associates for professional services in connection with the Director search, under terms and conditions deemed appropriate by the Board, for a cost not to exceed \$25,000.

Roll Call Vote: All Ayes Motion Carried

Michele Jakubs	AYE
Christina Mars	AYE
Amy Margiotti	AYE
Steve Parsons	AYE
Rebecca Schaltenbrand	AYE
Marilyn Valentino	AYE
Deborah Yue	AYE

VII. Appointment of Board search committee

Rebecca Schaltenbrand moved and Deborah Yue seconded **Resolution No. 3044-25**, to appoint a Board Search Committee consisting of Steve Parsons as Chair, Amy Margiotti and Marilyn Valentino, with Michele Jakubs as an alternate who shall have the authority to make decisions on behalf of the Board in the search process for the new Director up through Phase 3 as defined in the Bradbury Miller Associates scope of service.

Roll Call Vote: All Ayes Motion Carried

Michele Jakubs	AYE
Christina Mars	AYE
Amy Margiotti	AYE
Steve Parsons	AYE
Rebecca Schaltenbrand	AYE
Marilyn Valentino	AYE
Deborah Yue	AYE

VIII. Adjourn

With no further business to discuss, the meeting was adjourned at 8:05 p.m.

Michele Jakubs, President

Christina Mars, Secretary