

2070-18

President Rebecca Schaltenbrand called to order a meeting of the Avon Lake Public Library Board of Trustees on Thursday, September 13, 2018 at 7:37 p.m. Trustees in attendance were: William Beasley, Betsey Bell, Holly Moore Kowalski, Matthew Pastron, Rebecca Schaltenbrand, and John Williams. Cheryl Arnold was absent. Also present were Director William Rutger, Assistant Director Gerry Vogel, Fiscal Officer Lorie Scheer, and Fiscal Assistant Maureen Minadeo.

Holly Moore Kowalski moved and Betsey Bell seconded to adopt Resolution #2596-18, approving the minutes of the regular meeting of July 12, 2018.

Call for Vote: All Ayes

Motion Carried

Fiscal Officer's Report:

Lorie detailed that we received \$18,000 more than we anticipated on property taxes, but we were \$33,000 behind on the Homestead Rollback, leaving a shortage of \$14,000. The good news is the PLF is tracking on target, and will be 1 percent higher (for August we received \$50,799, the distribution for September is \$61,000, and we have collected 92 percent to date. Betsey inquired if the Rollback will continue to be lower. Lorie advised she's not sure because it's just a percentage based on how many residents apply, and in order to qualify income levels have to be very low.

Lorie touched on the Expense report, noting we are in good shape for the remainder of the year. Some accounts, consistent with past practice, will need to be cleaned up, (for example, Staff Development and Materials), which will occur at the end of September. The Library's biggest expenditure is wages, which are closely monitored and on track for this year. Lorie reminded trustees we will not be paying health insurance premiums for two months at the end of this year.

John Williams moved and Betsey Bell seconded to adopt Resolution #2597-18, approving the Fiscal Officer's July and August, 2018 report, and monthly financial statements.

Call for Vote: All Ayes

Motion Carried

Gifts:

There were eight gifts to the Library and two to the Endowment Fund in August, 2018, as follows:

\$2,500 from Lynn and Buck Smith for Discovery Works.

\$50.00 from the City of Oxford Fire Department in memory of Alice Brady Simpson.

\$58.00 from Siddha Yoga Meditation Center of Cleveland in memory of Alice Brady Simpson.

\$70.00 from the Greater Cleveland Women Within Empowerment Circle in memory of Alice Brady Simpson.

\$75.00 from Kevin McKeehan and Nancy Miracle-McKeehan in memory of Alice Brady Simpson.

2596-18
Approve minutes
of regular
meeting

2597-18
Approve Fiscal
Officers Report
for July &
August, 2018

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\$25.00 from Sharon and Lawrence Haas in memory of Alice Brady Simpson.

\$50.00 from Angstrom Graphics in memory of Alice Brady Simpson.

\$25.00 from Elaine Newlin in memory of Alice Brady Simpson.

Endowment Fund

\$100.00 from Mary P. Crehore in memory of Jim Moyse (former trustee).

\$100.00 from the Hujarski Family in honor of the Hujarski Family.

William Beasley moved and John Williams seconded to adopt Resolution #2598-18, approving \$2,853.00 to the Library, and \$200.00 to the Endowment Fund.

2598-18
Approve gifts.

Call for Vote: All Ayes

Motion Carried

Audit Report:

Lorie detailed the management response to the recent audit, which was attached to the Board meeting documentation. General discussion ensued.

Director's Report:

While William conducted a tour of the Library with Westlake Porter Public Library Trustees, Gerry Vogel gave a summary of summer reading, where numbers were up in almost all areas. Gerry noted the website is currently being updated, and touched on the new events calendar and meeting room reservation platform. Gerry noted the new Friends of Avon Lake Public Library Board for 2018-2019, and reminded the Board that the Friends are continually raising money which is used to support each Library Department.

Gerry gave an update regarding Boo by the Woods, which will take place on Saturday, October 20, 2018. The Library will remain open during regular hours, but we will close the parking lot early, as in years past.

Statistics:

Gerry noted that downloadable E-books and audiobooks are way up in numbers, and the trend is for audiobooks to outpace physical items. We have allocated additional funding for audiobooks. Attendance remains strong with an uptick in Discovery Works and Community Meeting Room usage.

ARTICLE I \ AUTHORITY

This organization will be called "The Board of Trustees of the Avon Lake Public Library," existing by virtue of the provisions of Chapter 3375.15 of the *Ohio Revised Code*, and exercising the powers and authority and assuming the responsibilities delegated to it by Chapters 3375.33 through 3375.41 of said code. Trustees are appointed for terms of seven (7) years by the Avon Lake Board of Education and may serve a maximum of two (2) full seven (7) year terms, whether consecutive or not, and any portion of a partial term.

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2599-18
Approve change
to Board of
Trustee Bylaws

Betsey Bell moved and John Williams seconded Resolution #2599-18, changing the Board Bylaws to the above language regarding board term limits.

Roll Call Vote:

Motion Carried

Arnold	Absent
Beasley	AYE
Bell	AYE
Kowalski	AYE
Pastron	AYE
Schaltenbrand	AYE
Williams	AYE

2600-18
Approve
Executive
Session

John Williams moved and Betsey Bell seconded Resolution #2600-18, to move to Executive Session at 8:25 p.m. to review the current collective bargaining agreement and fair share fees.

Roll Call Vote:

Motion Carried

Arnold	Absent
Beasley	AYE
Bell	AYE
Kowalski	AYE
Pastron	AYE
Schaltenbrand	AYE
Williams	AYE

Executive session concluded at 8:30 p.m.

New Business:

None.

With no further business to discuss, the meeting adjourned at 8:31 p.m. The next regular meeting of the Avon Lake Public Library Board of Trustees is Thursday, October 11, 2018.

Rebecca Schaltenbrand, President

Cheryl Arnold, Secretary