

2061-18

President Rebecca Schaltenbrand called to order a meeting of the Avon Lake Public Library Board of Trustees on Thursday, July 12, 2018 at 7:00 p.m. Trustees in attendance were: Cheryl Arnold, William Beasley, Betsey Bell, Holly Moore Kowalski, Matthew Pastron, Rebecca Schaltenbrand, and John Williams. Also present were Director William Rutger, Assistant Director Gerry Vogel, Fiscal Officer Lorie Scheer, and Fiscal Assistant Maureen Minadeo.

There was one adjustment to the agenda, William noted that under New Business, the endowment request has been fulfilled by the Friends of Avon Lake Public Library. There were no comments from the public.

2589-18
Approve minutes
of regular
meeting

Betsey Bell moved and Holly Moore Kowalski seconded to adopt Resolution #2589-18, approving the minutes of the regular meeting of June 14, 2018.

Call for Vote: All Ayes

Motion Carried

Fiscal Officer's Report:

Lorie noted that we are six months through the year, and the good news is that revenue is at 53.6 percent. The PLF is also right on target at 50.79 percent. Projections for July are a little higher. Lorie detailed the expense report at the six month point, and we are on target with salaries. Our unencumbered balance is more than enough for the year.

Lorie stated we have been advised by Stark County that we will receive three months of holiday premiums. Employer and employee will not pay premiums. We chose November, December and January and we can make one entry at the beginning and one entry at the end of the three months. This represents a huge savings, and is based on claims for the entire group. Lorie noted nothing unusual on the check report and the summary report.

2590-18
Approve Fiscal
Officer's June
2018 Report

Cheryl Arnold moved and John Williams seconded Resolution #2590-18, approving the Fiscal Officer's June 2018 report, and monthly financial statements.

Call for Vote: All Ayes

Motion Carried

Gifts:

There was one gift to the Library as follows:

Patricia Heineken donated \$25.00 in general support of the Library.

2591-18
Approve Gifts

John Williams moved and Betsey Bell seconded Resolution #2591-18, approving the gift to the Library in the amount of \$25.00.

Director's Report:

William noted that Camp Imagine is back at the Library this summer and helping in the Children's Department. DiscoveryWorks taught 150 science classes, and they work closely with the schools to align with their curriculum. William touched on the Auditor of State

fact sheet that was passed out. William advised that there are new requirements for public libraries pertaining to credit card usage. OLC is updating its sample policy for libraries, and we will have six months to comply. William touched on bond rating bill recently signed into law, which gives libraries more flexibility with permanent improvement projects.

Gerry Vogel gave a demonstration of new digital resources, showing that Transparent Language replaced Rosetta Stone. EBSCO added a genealogy app. Chilton Car Repair is available. EBSCO has added all magazine back issues, with no limit on how many you can check out. Gerry touched on Overdrive, RO Digital and Acorn TV, and Kanopy, a movie app as easy to use as Netflix, and advised we pay a platform fee. Gerry noted Biblioboard, where you can download or stream books and authors from their app. Gerry advised that we uploaded 3,000 files from early newspapers in Avon Lake, and he showed some of the clips. William advised we will be highlighting some of these next year with the Bicentennial taking place. Gerry noted that people can upload their photographs to the collection. Discussion of appropriate material took place, and Gerry noted that patrons will need to provide proof to be added to the collection. William noted that the Gallery highlights Avon Lake this month with many historical photographs