

President Betsey Bell called to order the 2018 organizational meeting of the Avon Lake Public Library Board of Trustees on Thursday, December 14, 2017, at 7:52 p.m. Trustees in attendance were: Cheryl Arnold, Betsey Bell, Holly Moore Kowalski, Steve Lavelle, Rebecca Schaltenbrand, and Rita Stroempl. John Williams was absent Also present were Director William Rutger, Assistant Director Gerry Vogel, Public Relations/Marketing Coordinator Shea Alltmont, Fiscal Officer Lorie Scheer, and Fiscal Assistant Maureen Minadeo.

The following Trustees were sworn in as 2018 Board officers:

President – Rebecca Schaltenbrand  
Secretary – Cheryl Arnold

Call For Vote: All Ayes

Motion Carried

Rebecca “took over the reins” from Betsey Bell, outgoing Board President, and resumed the meeting as the Board’s new President.

2540-17  
Grant signature  
authority to 2018  
officers

Steve Lavelle moved and Betsey Bell seconded to adopt Resolution #2540-17, granting signature authority to the 2018 Board Officers: Rebecca Schaltenbrand, President; and Cheryl Arnold, Secretary.

Call For Vote: All Ayes

Motion Carried

Some discussion ensued regarding having an additional trustee listed as an authorized signature for check signing purposes. Holly Moore Kowalski volunteered to become the additional trustee to have check signing authority.

2541-17  
Approve  
additional  
accounts payable  
signature

Betsey Bell moved and Steve Lavelle seconded Resolution #2541-17, for Authorization of Signature Authority to an Additional Board Member.

Whereas the Avon Lake Public Library Board of Trustees is the control and governing body of the Avon Lake Public Library;

Whereas accounts payable checks will be signed by the fiscal officer or fiscal assistant and either the president, vice-president or secretary of the board;

Whereas the board by majority vote may authorize one (1) other board member to sign accounts payable checks.

Whereas such authorization shall occur via resolution and shall be for the time period set forth in such resolution, provided that the time period shall not exceed one (1) year.

Whereas the board by majority vote may revoke such authorization at any time, now, therefore, be it

*Resolved*, that the Avon Lake Public Library Board of Trustees:

- 1. Authorizes signature authority to Holly Moore Kowalski for the fiscal year from January 1 through December 31, 2018.

Roll Call Vote: All Ayes Motion Carried

Arnold AYE
Bell AYE
Kowalski AYE
Lavelle AYE
Schaltenbrand AYE
Stroempl AYE
Williams Absent

2542-17
Reappoint Fiscal Officer

Betsey Bell moved and Cheryl Arnold seconded Resolution #2542-17, reappointing Lorie Scheer as part-time Fiscal Officer (Grade 28) of the Avon Lake Public Library for an hourly salary of \$39.73, effective the pay period that includes 1 January 2018.

Some discussion of bonding requirements and reappointments took place.

2543-17
Grant signature authority to Fiscal Officer & Fiscal Assistant

Betsey Bell moved and Steve Lavelle seconded Resolution #2543-17, granting Lorie Scheer, Fiscal Officer, and Maureen Minadeo, Fiscal Assistant signature authority.

Call For Vote: All Ayes Motion Carried

2544-17
Approve bonding requirement

Cheryl Arnold moved and Steve Lavelle seconded Resolution #2544-17, requiring a \$10,000 bond each for the Fiscal Officer and the Fiscal Assistant.

Roll Call Vote: All Ayes Motion Carried

Arnold AYE
Bell AYE
Kowalski AYE
Lavelle AYE
Schaltenbrand AYE
Stroempl AYE
Williams Absent

2545-17
Maintain Board Meeting calendar

Holly Moore Kowalski moved and Cheryl Arnold seconded Resolution #2545-17, maintaining the second Thursday of the month in 2018 for regular Board meetings:

January 11 April 12 July 12 October 11
February 8 May 10 August 9 November 8
March 8 June 14 September 13 December 13

Roll Call Vote: All Ayes Motion Carried

William noted we need to approve a listing of days closed, with the hope that we can bring back an all day staff in-service. William looked at days that would have the least impact on circulation and Friday, May 4, 2018 was chosen. Friday's have the lightest circulation in

