

**2086-18**

President Rebecca Schaltenbrand called to order the 2019 organizational meeting of the Avon Lake Public Library Board of Trustees on Thursday, December 13, 2018 at 8:15 p.m. Trustees in attendance were: William Beasley, Betsey Bell, Matthew Pastron, and Rebecca Schaltenbrand. Cheryl Arnold, Holly Moore Kowalski and John Williams were absent. Also present were Director William Rutger, Fiscal Officer Lorie Scheer, Fiscal Assistant Maureen Minadeo, and Assistant Director Gerry Vogel.

**2621-18**  
Approve Board  
Officers for  
2019

Betsey Bell moved and William Beasley seconded Resolution #2621-18, approving the following slate of Board Officers for 2019 for the Avon Lake Public Library Board of Trustees:

- President: Rebecca Schaltenbrand
- Vice President: Cheryl Arnold
- Secretary: William Beasley

Call for Vote: All Ayes

Motion Carried

**2622-18**  
Grant signature  
authority to 2019  
officers

Matthew Pastron moved and Betsey Bell seconded Resolution #2622-18, granting signature authority to the 2019 Board Officers: Rebecca Schaltenbrand, President, Cheryl Arnold, Vice-President, William Beasley, Secretary.

Call for Vote: All Ayes

Motion Carried

Lorie advised she will bring signature cards to the January 2019 meeting.

**2623-18**  
Reappoint Fiscal  
Officer

William Beasley moved and Matthew Pastron seconded Resolution #2623-18, to reappoint Lorie Scheer as part-time Fiscal Officer (Grade 20) of the Avon Lake Public Library at the hourly rate of \$42.13, effective the pay period that includes January 1, 2019, and to grant signature authority to the Fiscal Officer.

Roll Call Vote: All Ayes

Motion Carried

Arnold	ABSENT
Beasley	AYE
Bell	AYE
Kowalski	ABSENT
Pastron	AYE
Schaltenbrand	AYE
Williams	ABSENT

**2624-18**  
Approve Surety  
Bond for Fiscal  
Officer &  
Assistant

William Beasley moved and Betsey Bell seconded Resolution #2624-18, requiring a \$10,000 surety bond for both the Fiscal Officer and Fiscal Assistant with the term of coverage from December 2018 to December 2019.

**2087-18**

Roll Call Vote: All Ayes Motion Carried

Arnold	ABSENT
Beasley	AYE
Bell	AYE
Kowalski	ABSENT
Pastron	AYE
Schaltenbrand	AYE
Williams	ABSENT

Betsey Bell moved and Matthew Pastron seconded Resolution #2625-18, to maintain the second Thursday of the month in 2019 for regular Board meetings:

**2625-18**  
Approve  
Meeting Dates

January 10	April 11	July 11	October 10
February 14	May 9	August 8	November 14
March 14	June 13	September 12	December 12

Call for Vote: All Ayes Motion Carried

**2626-18**  
Approve Listing  
of Days Closed  
2019

William Beasley moved and Betsey Bell seconded Resolution #2626-18, approving the 2019 listing of days closed, as follows:

Tuesday, January 1	New Year's Day
Sunday, April 21	Easter
Friday, May 3	In-Service Day
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Wednesday, November 27	Thanksgiving Eve
Thursday, November 28	Thanksgiving
Tuesday, December 24	Christmas Eve
Wednesday, December 25	Christmas Day
Tuesday, December 31	New Year's Eve

All Sundays, starting May 26 (Memorial Day weekend) through September 1 (Labor Day weekend)

Call for Vote: All Ayes Motion Carried

The 2019 Board Standing committee assignments:

Finance & Audit	Betsey Bell, chair and Steve Parsons
Personnel	Cheryl Arnold, chair and William Beasley
Building & Technology	Holly Moore Kowalski, chair and Matthew Pastron

The 2019 Organizational meeting adjourned at 8:26 p.m.

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Rebecca Schaltenbrand, President

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Cheryl Arnold, Secretary