President Rebecca Schaltenbrand called to order the 2019 organizational meeting of the Avon Lake Public Library Board of Trustees on Thursday, December 13, 2018 at 8:15 p.m. Trustees in attendance were: William Beasley, Betsey Bell, Matthew Pastron, and Rebecca Schaltenbrand. Cheryl Arnold, Holly Moore Kowalski and John Williams were absent. Also present were Director William Rutger, Fiscal Officer Lorie Scheer, Fiscal Assistant Maureen Minadeo, and Assistant Director Gerry Vogel.

Betsey Bell moved and William Beasley seconded Resolution #2621-18, approving the following slate of Board Officers for 2019 for the Avon Lake Public Library Board of Trustees:

- President: Rebecca Schaltenbrand
- Vice President: Cheryl Arnold
- Secretary: William Beasley

Call for Vote: All Ayes  Motion Carried

Matthew Pastron moved and Betsey Bell seconded Resolution #2622-18, granting signature authority to the 2019 Board Officers: Rebecca Schaltenbrand, President, Cheryl Arnold, Vice-President, William Beasley, Secretary.

Call for Vote: All Ayes  Motion Carried

Lorie advised she will bring signature cards to the January 2019 meeting.

William Beasley moved and Matthew Pastron seconded Resolution #2623-18, to reappoint Lorie Scheer as part-time Fiscal Officer (Grade 20) of the Avon Lake Public Library at the hourly rate of $42.13, effective the pay period that includes January 1, 2019, and to grant signature authority to the Fiscal Officer.

Roll Call Vote:

Arnold  ABSENT
Beasley  AYE
Bell  AYE
Kowalski  ABSENT
Pastron  AYE
Schaltenbrand  AYE
Williams  ABSENT

Call for Vote: All Ayes  Motion Carried

William Beasley moved and Betsey Bell seconded Resolution #2624-18, requiring a $10,000 surety bond for both the Fiscal Officer and Fiscal Assistant with the term of coverage from December 2018 to December 2019.
Betsey Bell moved and Matthew Pastron seconded Resolution #2625-18, to maintain the second Thursday of the month in 2019 for regular Board meetings:

- January 10
- February 14
- March 14
- April 11
- May 9
- June 13
- July 11
- August 8
- September 12
- October 10
- November 14
- December 12

Call for Vote: All Ayes

Motion Carried

William Beasley moved and Betsey Bell seconded Resolution #2626-18, approving the 2019 listing of days closed, as follows:

- Tuesday, January 1: New Year’s Day
- Sunday, April 21: Easter
- Friday, May 3: In-Service Day
- Monday, May 27: Memorial Day
- Thursday, July 4: Independence Day
- Monday, September 2: Labor Day
- Wednesday, November 27: Thanksgiving Eve
- Thursday, November 28: Thanksgiving
- Tuesday, December 24: Christmas Eve
- Wednesday, December 25: Christmas Day
- Tuesday, December 31: New Year’s Eve

All Sundays, starting May 26 (Memorial Day weekend) through September 1 (Labor Day weekend)

Call for Vote: All Ayes

Motion Carried
The 2019 Board Standing committee assignments:

- Finance & Audit: Betsey Bell, chair and Steve Parsons
- Personnel: Cheryl Arnold, chair and William Beasley
- Building & Technology: Holly Moore Kowalski, chair and Matthew Pastron

The 2019 Organizational meeting adjourned at 8:26 p.m.

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Rebecca Schaltenbrand, President

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Cheryl Arnold, Secretary