



## **PUBLIC NOTICE**

### **Board of Trustee Vacancy**

The Avon Lake Public Library Board of Trustees seeks a dedicated member of the community to serve out the last five years of a 7-year term, 2018 through December 2024. Interested persons are invited to fill out an application form, which may be obtained at the Circulation desk or from the Library's website, [alpl.org](http://alpl.org). Completed applications should be returned to the Library no later than Friday, November 3, 2017.

The Board of Library Trustees meets at 7:00 p.m. on the second Thursday of the month; in addition, there may be occasional committee work. A genuine interest in the Library and a willingness to devote the necessary time are important factors in selection.

For questions regarding this trustee position, please contact William Rutger, Library Director, at [wirutger@avonlake.lib.oh.us](mailto:wirutger@avonlake.lib.oh.us) or 440.933.8128.



Avon Lake Public Library  
Board of Trustees  
APPLICATION

7-year term: January 2018 - December 31, 2024

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

E-mail \_\_\_\_\_ Phone # \_\_\_\_\_

# of years a resident of Avon Lake \_\_\_\_\_ # of visits to a library in past year \_\_\_\_\_

Previous volunteer or official connection with a public library: \_\_\_\_\_

Expertise which can be helpful for library governance: \_\_\_\_\_

Civic involvement: \_\_\_\_\_

Are you able to attend: Monthly Board meetings \_\_\_\_\_ Trustee training \_\_\_\_\_  
[2<sup>nd</sup> Thursday of the month @ 7:00 p.m.]

Tell us about yourself: \_\_\_\_\_

Why are you interested in serving as a trustee of the Library? \_\_\_\_\_

Return application to Avon Lake Public Library - Attn: Director - by **Friday, November 3, 2017**.

**Three delivery options:** 1.) in person, at the Circulation desk

2.) mail to: Avon Lake Public Library | 32649 Electric Blvd. | Avon Lake, OH 44012

3.) scan and e-mail to: [wrutger@avonlake.lib.oh.us](mailto:wrutger@avonlake.lib.oh.us)



## Avon Lake Public Library Board of Trustee Overview

### By the Numbers

- Avon Lake Public Library is a school district library (“type,” as per the *Ohio Revised Code*) that first opened its doors to the public in 1931.
- Has an operating budget of approximately \$2.9 million. The fiscal year is the calendar year.
- Holds approximately 140,000 items, including digital media, in its various collections.
- Employs a staff of 32 FTEs (18 full-time | 30 part-time).
- Serves a community of 23,000 people, with approximately 25,000 library card holders.
- Circulation of library materials averages 575,000 items per year.
- The Library’s building is approximately 54,000 square feet. The addition was added in 1994; renovation of the build-out was completed in March 2015.

### Sources of Operating Revenue

- 75 percent - Local Operating Levy (2.8 mills); renewal levy was passed in March 2016.
- 20 percent - Public Library Fund (currently, statewide support of 1.67 percent of all tax revenues to the State’s General Fund, divided among Ohio’s 88 counties).
- 5 percent - Other (fines, fees, interest, gifts, refunds, etc.).

### Appointing and Taxing Authority

The Avon Lake City Schools Board of Education:

- Appoints Library trustees.
- Approves the Library’s annual proposed budget (for the following fiscal year).
- Places library levies/bond issues on the ballot, as per the Library Board’s request.

### Board of Library Trustees

- Comprised of seven (7) trustees. Trustees are appointed to terms of seven (7) years and may serve a maximum of two (2) terms, not to exceed 14 years, as per the Board’s by-laws. Appointments are staggered, i.e., one 7-year term ends on December 31 of each year.
  - The Library Board exists as per the provisions of Chapter 3375.15 of the *Ohio Revised Code*.
  - The Board has three primary responsibilities: 1) policymaking/policy approval; 2) fiscal oversight; 3) hiring and termination. The Board also decides on Library ballot issues.
  - Powers of the Board are vested in it as a board, none at all in the individual members.
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