

1555-09

President Holly Moore Kowalski called to order a meeting of the Avon Lake Public Library Board of Trustees on Thursday, December 10, 2009 at 7:00 p.m. Trustees in attendance were: Betsey Bell, Jim Clark, Jennifer Kennedy, Holly Moore Kowalski, and Steve Lavelle. Also present were Director Mary Crehore, Assistant Director Gerry Vogel, Fiscal Officer Lorie Scheer, and managers Nick Kelley, Judy Means and Ed Zovack and Public Relations Coordinator Jill Ralston. Also in attendance were: Roseanne Lavelle and KSU SLIS practicum student Jennifer Zemanek.

Mary asked for an adjustment to the agenda: addition of VIII C – 2010 Cost Reduction Program, re Bargaining Unit.

There were no public comments.

1894-09
approve
minutes of
regular
meeting

Jim Clark moved and Betsey Bell seconded to adopt Resolution #1894-09, approving the minutes of the regular meeting of November 12, 2009.

Call for Vote: All Ayes Motion Carried

Betsey Bell moved and Steve Lavelle seconded to adopt Resolution #1895-09, approving the minutes of the special meeting of November 17, 2009.

Call for Vote: All Ayes Motion Carried

1895-09
approve
minutes of
special
meeting

Assistant Director Gerry Vogel left the meeting at 7:05 p.m. in order to suit up for his role as Santa Claus for the Children’s department Polar Express program.

The following financial report for November, 2009 was presented and placed on file:

	<u>General Fund</u>	<u>Building Fund</u>
Receipts MTD	\$ 99,069.47	\$ 57.81
Expense MTD	\$175,976.11	\$ 00.00
Balance-Operating Funds	\$196,161.67	\$ 52,838.06
Balance-Investments	\$120,905.94	\$ 427,890.41
Total Balance All Funds	\$797,796.08	

1896-09
approve
financial
reports

Lorie briefly highlighted portions of her financial reports. She pointed out that since the 2009 Temporary Appropriations Budget was approved in November, 2008, the Library’s revenue is showing a shortfall of \$187,846. Since there were no questions concerning the financial reports and investments for November, Betsey Bell moved and Jim Clark seconded to adopt Resolution #1896-09, approving the Fiscal Officer’s November, 2009 financial reports and investments.

Call For Vote: All Ayes Motion Carried

1897-09
accept gift

Jim Clark moved and Steve Lavelle seconded to adopt Resolution #1897-09, to accept a gift of \$30.00 from James and Susan Stein in memory of John Mullen.

Call For Vote: All Ayes Motion Carried

Director’s Report: The new windows on the west side of the Library will be installed by Lakeland Glass no later than mid-December. The new chairs for the adult computer area are in place. One complaint has been noted: the chairs are too hard. In an attempt to urge the Library to give the self-checks a probationary trial, ITG has offered us free RFID for the DVDs.

1556-09

Since the DVD cases seem to be the source of the problem and as the price is right, we will give it a try. If we are not completely satisfied, ITG understands that the self-checks will be returned, no questions asked. Due to the ITG tech's schedule, Nick's upcoming vacation and the holidays, the tech will not be here until December 28 or 29. At the special Board meeting on November 17, an employee asked about the Library's plan for revenue enhancement in light of declining tax revenues. Foundation grants were mentioned and Mary and Lorie spoke to the rarity of that happening. On November 18, Mary had lunch with Margo Hirth, development director at the Community Foundation of Lorain County. They discussed foundation funding and libraries. In summary, the Foundation will not give operating support to a public library in order to keep the lights on. It is not that the public library is unworthy of foundation support, it's that there is more than the usual need for the basics – food, shelter, clothing – in our communities and lending support to an organization such as the Salvation Army does more to fulfill this need. The public library is a public good and deserves to be funded with public tax dollars.

Statistics: Circulation has dropped 4.2% compared to the same period in 2008. Computer and reference questions are both up year-to-date. The Young Adult magazine circulation is down 23%. The question was raised – is there enough money set aside in the Young Adult budget for magazines. Lorie responded that there are just not that many teen magazines published. The Hot Picks magazines have been moved to the adult magazine area. Sue Hurbanek has done a wonderful job in arranging the magazines by category, resembling the manner in which the magazines are displayed at Borders. We expect this change to increase magazine circulation. The DVDs have been weeded and consolidated to make room for music CDs which were being housed in the lower drawers of the CD racks. Marty took the old Hot Picks magazine stand apart and used pieces of it to reface the DVD racks. Jim Clark commented that Marty is *remarkable!*

New Business: The Nominating Committee, consisting of Betsey Bell and Steve Lavelle, nominated the following Trustees for the 2010 slate of officers:

President – Larry Kovacs

Vice President – Jennifer Kennedy

Secretary – Betsey Bell

Steve Lavelle, as a member of the Nominating Committee, moved and seconded to adopt Resolution #1898-09, approving the slate of 2010 Board Officers as presented by the Nominating Committee.

A Roll Call Vote Was Taken: All Ayes

Betsey Bell	AYE
Jim Clark	AYE
Jennifer Kennedy	AYE
Irene Keyse-Walker	ABSENT
Larry Kovacs	ABSENT
Holly Kowalski	AYE
Steve Lavelle	AYE

The motion was carried pending acceptance of the President's office by Larry Kovacs. Steve agreed to contact Larry.

1898-09
2010 Board
Officers

1557-09

1899-09

executive session

Jim Clark moved and Betsey Bell seconded to adopt Resolution #1899-09, to convene to executive session at 7:30 p.m. to discuss collective bargaining issues.

A Roll Call Vote Was Taken: All Ayes Motion Carried

- Betsey Bell AYE
- Jim Clark AYE
- Jennifer Kennedy AYE
- Irene Keyse-Walker ABSENT
- Larry Kovacs ABSENT
- Holly Kowalski AYE
- Steve Lavelle AYE

The regular meeting reconvened at 7:50 p.m. Jim Clark moved and Steve Lavelle seconded to adopt Resolution #1900-09, authorizing the Director to negotiate a memorandum of understanding with the Library's collective bargaining unit in order to finalize and implement the 2010 Cost Reduction Program.

1900-09

2010 cost reduction program

A Roll Call Vote Was Taken: All Ayes Motion Carried

- Betsey Bell AYE
- Jim Clark AYE
- Jennifer Kennedy AYE
- Irene Keyse-Walker ABSENT
- Larry Kovacs ABSENT
- Holly Kowalski AYE
- Steve Lavelle AYE

With no further business to discuss, the meeting was adjourned at 7:52 p.m. There will be an organizational meeting of the Avon Lake Public Library Board of Trustees on Thursday, January 14, 2010 at 7:00 p.m., followed immediately by a regular meeting of the Avon Lake Public Library Board of Trustees.

President _____
Larry Kovacs

Secretary _____
Betsey Bell